

**REQUEST FOR EXPRESSION OF
INTEREST
(CONSULTING SERVICES-FIRMS SELECTION)**

For

**Participatory Micro-planning of Clusters for
Project on Climate Resilient Agriculture (PoCRA),
Government of Maharashtra**

Notice for REOI



Government of Maharashtra

Department of Agriculture

Project on Climate Resilient Agriculture

30, Arcade, World Trade Center, Cuffe Parade, Mumbai-5

Telephone no.- 022-22163351/2

e-mail : pd.pocra-mh@gov.in

REQUEST FOR EXPRESSION OF INTEREST (REOI)

EOI No. 01-02/PoCRA/PMU/17-18

Date:12.09.2017

The Government of Maharashtra has approved a Project on Climate Resilient Agriculture (PoCRA) and applied for financing from the World Bank towards the cost of the Project. The Project Director, PoCRA now invites Expression of Interest for engagement of Consultants for the following services:

Monitoring and Evaluation

1. Monitoring and Evaluation (M&E) for PoCRA in Marathwada Region.
2. Monitoring and Evaluation (M&E) for PoCRA in Rest of the Project area.

Participatory Microplanning

1. Participatory Microplanning of Clusters selected under PoCRA in Amravati Division.
2. Participatory Microplanning of Clusters selected under PoCRA in Aurangabad Division.
3. Participatory Microplanning of Clusters selected under PoCRA in Latur Division.

The interested Consultants may obtain detailed information on scope of assignment, qualification requirement, procedure to be adopted for selection, and procedure to be followed for applying for the above mentioned Expression of Interests (EOIs) on the website: www.krishi.maharashtra.gov.in.

Sd/-

Project Director, PoCRA

Details of REOI

Country: India

Name of the Project: PROJECT ON CLIMATE RESILIENT AGRICULTURE IN MAHARASHTRA (PoCRA)

Project Number: P160408

Assignment Title:

1. Participatory Microplanning of Clusters selected under Project on Climate Resilient Agriculture (PoCRA) in Amaravati Division.
2. Participatory Microplanning of Clusters selected under Project on Climate Resilient Agriculture (PoCRA) in Aurangabad Division.
3. Participatory Microplanning of Clusters selected under Project on Climate Resilient Agriculture (PoCRA) in Latur Division.

Reference No.: EOI No. 02/PoCRA/PMU/17-18

SCHEDULE OF REOI

Sr. No	Particulars	Due Date	Time (Hours)
1	Publication Of REOI	12-09-2017	
2	Pre Proposal Conference	20-09-2017	15.00
3	Last Date For Submission Of REOI	27-09-2017	17.00

REQUEST FOR EXPRESSION OF INTEREST

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3. Participatory Microplanning of Clusters selected under Project on Climate Resilient Agriculture (PoCRA) in Latur Division.

Reference No.: EOI No. 02/PoCRA/PMU/17-18

The Government of Maharashtra has applied for financing from the World Bank toward the cost of the Project on Climate Resilient Agriculture in Maharashtra (PoCRA), and intends to apply part of the proceeds for consulting services.

Background:

Government of Maharashtra (GoM) has decided to implement the World Bank aided Project on Climate Resilient Agriculture in Maharashtra (PoCRA). The project development objective is to enhance climate-resilience and profitability of smallholder farming systems in project districts of Maharashtra. The project aims to achieve the objective through promotion of climate resilient technologies and commodity value chain across 4,210 drought-prone villages in 15 districts, namely, Jalgaon, Aurangabad, Jalna, Beed, Parbhani, Hingoli, Osmanabad, Latur, Nanded, Buldana, Washim, Akola, Amravati, Yavatmal, and Wardha and 932 salinity affected villages in the basin of Purna river spread across Akola, Amaravati, Buldana and Jalgaon districts.

Objectives of the Assignment:

Participatory micro-planning process is a key feature of this project both to understand the risk and vulnerability due to the climate change and to plan adaptation strategy at the local level. All plans will have concurrence of locally agreed inclusive criteria. This will help in enhancing community participation for building resilience to address climate vulnerability. It will also create strong ownership of the project in the long run.

Therefore, project proposes to engage consultants to carry out Micro planning for the selected villages in coordination with the project team.

The key responsibilities of the Micro Planning agency will be:

- To develop micro-plans of clusters selected under PoCRA. The village level micro plans are to be prepared and further consolidated into Cluster (Mini-watershed) micro plans. The micro plans are to be developed in participatory manner.

The draft Terms of Reference (ToR) {ToR is Indicative and will be revised before issue of RFP} for this assignment is enclosed with this document.

Project Director, PoCRA now invites eligible consulting firms such as Companies, Non Government organisation (NGO), Research organisations, Universities and others - (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The short listing criteria are:

- a) Firm should have been registered or incorporated under relevant act since at least 10 years or more by the date of submission of EOI.
- b) Prospective firm demonstrate that they have requisite capacity to perform the services (i.e. personnel and their qualification/ experience, number of supporting staff etc.).
- c) Experience of the firm in the field of similar assignment along with brochures, description of similar assignments (participatory rural/Agricultural/watershed planning) performed with details of clients, experience, preferably in participatory project/ externally aided project, in similar conditions etc completed/in progress in past 10 years with documentary evidence, including copies of work orders.
- d) Past experience of working in the State of Maharashtra.
- e) Firms which have been debarred or blacklisted or the firms which have been involved in financial irregularities in any of the schemes/projects/programmes of any of the Government of Maharashtra departments or undertaking will not be considered.
- f) Financial Capability of the Consultancy Organization: The firm should have a minimum average annual turnover of Rs 1 (one) crore in the last 5 financial years i.e. from 2012-13 to 2016-17. The firms should submit audited financial statements as a proof of the same.
- g) The firm has to have an established infrastructure (physical/ human resources).

The project proposes to engage one Consultant for each region i.e. Amaravati, Aurangabad, and Latur divisions. Consultants interested in more than one region need to submit Expression of Interest separately for each region, clearly marking region they are interested in. In case of one consultant selected for more than one region at the final selection process, contract will be awarded for one region of consultant’s choice.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s Procurement Regulation for IPF Borrowers, July 2016 issued by World Bank, setting forth the World Bank’s policy on conflict of interest.

(<https://policies.worldbank.org/sites/ppf3/PPFDocuments/Forms/DispPage.aspx?docid=4005&ver=current>)

Associations and joint ventures are not allowed for this assignment.

A Consultant will be selected in accordance with the Quality Based Selection (QBS) method set out in the World Bank’s Procurement Regulation for IPF Borrowers, July 2016 issued by World Bank.

Expressions of interest must be submitted to the address below on or before **27.09.2017 up to 17.00 hours**.

It is proposed to hold a pre-proposal conference on **20.09.2017 at 15.00 hours**. at below mentioned address for clarification on the above EoI.

**-Sd-
Project Director
PoCRA**

Address:

Project Director,
Project on Climate Resilient Agriculture
30 Arcade, World Trade Center, Cuffe Parade,
Mumbai-400005
Email id: pd.pocra-mh@gov.in
FAX: 022-22163351

TERMS OF REFERENCE

For

Participatory Microplanning of Clusters selected under Project on Climate Resilient Agriculture (PoCRA)

Background:

Government of Maharashtra (GoM) has decided to implement the World Bank aided Project on Climate Resilient Agriculture (PoCRA) with an objective to enhance climate-resilience and profitability of smallholder farming systems in project districts of Maharashtra. The project aims to achieve the objective through promotion of climate resilient technology and commodity value chain across 4210 drought-prone villages across districts and 932 salinity affected villages in the basin of Purna river spread across Akola, Amaravati, Buldana and Jalgaon districts.

The very first step in the project planning for PoCRA is the Participatory Microplanning of the selected project clusters. Participatory micro-planning process is a key feature of this project both to understand the risk and vulnerability due to the climate change and to plan adaptation strategy at the local level. All plans will have concurrence of locally agreed inclusive criteria. This will help in enhancing community participation for building resilience to address climate vulnerability. It will also create strong ownership of the project in the long run.

Scope of Work

To develop micro-plans of clusters selected under PoCRA. The village level micro plans are to be prepared and further consolidated into Cluster (Mini-watershed) Micro Plans. The micro plans are to be developed in participatory manner.

A typical micro-plan will cover:

1. Profiling of cluster with respect to socio economic conditions, geo-physical characters, agriculture scenario, livestock status, infrastructure status and existing knowledge services.
2. Constraint analysis with respect to climate variability, surface & ground water status, soil health, crop productivity, post-harvest infrastructure & marketing, social and gender aspects.
3. Causal analysis of (a) gaps in the yields of crops and other agriculture systems and (b) gaps in development of the value chains of major commodities.
4. Resource mapping vis a vis opportunities available
5. Need analysis with respect to knowledge and skill of the farming community
6. Special needs of marginal and small holders, women, schedule caste and tribe, and vulnerable category like differently abled etc. Scope for interventions in the sectors of water, soil health, agriculture, agribusiness, mechanization, alternate livelihood, value chain development, infrastructure, mobilization of farmers, knowledge services
7. Implementable plan of activities approved under the project with approved unit costs and approved pattern of assistance.

The agency shall complete the micro planning of PoCRA clusters by following the Participatory Micro planning Module developed by the state level training institute, YashwantraoChavan Academy of Development Administration (YASHADA).

Methodology

- Identification of Facilitators / Trainers & Village Volunteers

- Coordination with Government Departments & Gram Panchayats
- Capacity Building of Facilitators and Volunteers
- Orientation of Government Functionaries & Elected Representatives
- Scheduling, executing and monitoring the micro planning process
- Constitution of Village Climate Resilient Agriculture Management Committee (VCRMC)
- After screening through ESMF, approval of the village plans by the respective VCRMCs and the Gram Sabhas
- Digitization and analysis of data and preparation of cluster microplan
- Submission of participatory plan to SDAO for technical vetting and getting the technically vetted microplan approved by VCRMC.
- Submission of technically vetted microplans to DPMU for approval by Dist. Coordination Committee and finally submit the microplans with all approvals to PMU, PoCRA

A typical workflow of participatory micro planning process :

Day 0	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Morning						
	PrabhatFeri	Demonstration	Demonstration	Demonstration	Demonstration	Demonstration
	Learning Session : Introduction to Climate Change & Krishi Sanjeevani Project	Transect Walk	Transect Walk	Plan Preparation - Natural Resources	Learning Session : PRIs, Grampanchayat, Gramsabha & Agriculture	Learning Session : Integrated Village Development Plan, Vision Plan preparation and Prioritization
	Social Map			Value Chain Analysis (Agriculture)		
Afternoon						
Introduction to Krishi Sanjeevani Project and informal meeting	Socio-Economic Information Compilation	Transect Walk	Resource Map		Opportunity Mapping	Preparation for Gram Sabha
	Seasonality Analysis	Resource Map	Value Chain Analysis (Agri)	Plan Preparation for Natural Resources	Time line (Processing of Agricultural Produce and Market Linkages & Finance)	Gram Sabha
Formation of Village Resource Group		Value Chain Analysis (Agriculture)	Focus Group Discussion with Farmers (separate with women farmers)	• FGD on Agriculture Allied Activities - Timeline(Agri	FGD on Processing of Agriculture Produce & Market Linkages & Finance -	
MashalFeri						

or other mobilization activities				allied activities) - Risk Analysis (Agri allied activities) - Seasonality Analysis (AH) - Value Chain Analysis (AH)	-Opportunity Mapping Time line (Processing of Agriculture Produce & Market Linkages & Finance) Value Chain Analysis	
Evening						
Village Meeting : Introduction to 6 Day KS Planning Process	Village Meeting :- Time line (Climate Change) - Risk Analysis (Natural Resources)	Village Meeting : • Timeline (Agriculture) • Risk Analysis (Agriculture)	Village Meeting : Water Budgeting (Agriculture)	Village Meeting : Plan for Agriculture allied activities	Village Meeting : Plan preparation - Processing of Agriculture Produce, Market Linkages & Finance	
					Mahila Sabha	
Planning Meeting(Team of Volunteers)						

Deliverables and Time Frame:

The project will be implemented in three phases e.g out of around 670 project clusters, 130 in the first year, 350 in the second year and 190 in the third year spread over 15 districts every year.

Sl. No	Deliverables	Time Frame
1	Submission of list of village volunteers and resource group in selected villages and Micro planning schedule	Within two weeks from work order
2	Orientation of village volunteers, Grampanchayat representatives, local govt. functionaries	Within three weeks from work order
3	<ul style="list-style-type: none"> Arrangement of essential material and provisions for micro planning exercise at village level. Submission of participatory microplan and resolution of VCRMC formation approved by Gramsabha to SDAO 	Within five weeks from work order
4	Execution of micro planning process and submission of technically vetted cluster microplan including list of works, potential beneficiaries and activitiwisecost estimation to PMU	Within seven weeks from work order

Key Staff/Professionals Required:

- The agency shall develop a network of village level volunteers in cluster and strategy to engage with them during micro planning
- The agency shall have coordinators who can coordinate village volunteers and mentor them on regular basis.

- The agency shall have minimum 2 trainers / facilitators per village who have more than 5 years of experience in using PRA tools particularly for agriculture or watershed development projects.

Besides the above requirements, the agency shall depute the dedicated manpower with following qualification for completion of this assignment.

Sl No.	Positions	Qualification and Experience	No.
1	Project Coordinator (CV indicating the qualifications and experience to be enclosed)	Professional with minimum 10 years experience in preparation and management of multi-disciplinary projects related to Natural Resource management, watershed Management, agriculture development, livelihood development, climate change.	1
2	Team Leader (CV indicating the qualifications and experience to be enclosed)	Masters or higher degree in social or life science with experience in management of multi-disciplinary projects related to Natural Resource management, watershed Management, agriculture development, rural development, livelihood development etc.	1
3	Middle level professionals (CV indicating their qualifications and experience to be enclosed)	Bachelor's or higher degree with experience in management of multi-disciplinary projects related to Natural Resource management, watershed Management, environmental & social sector, agriculture development, rural development, livelihood development etc.	min. 3